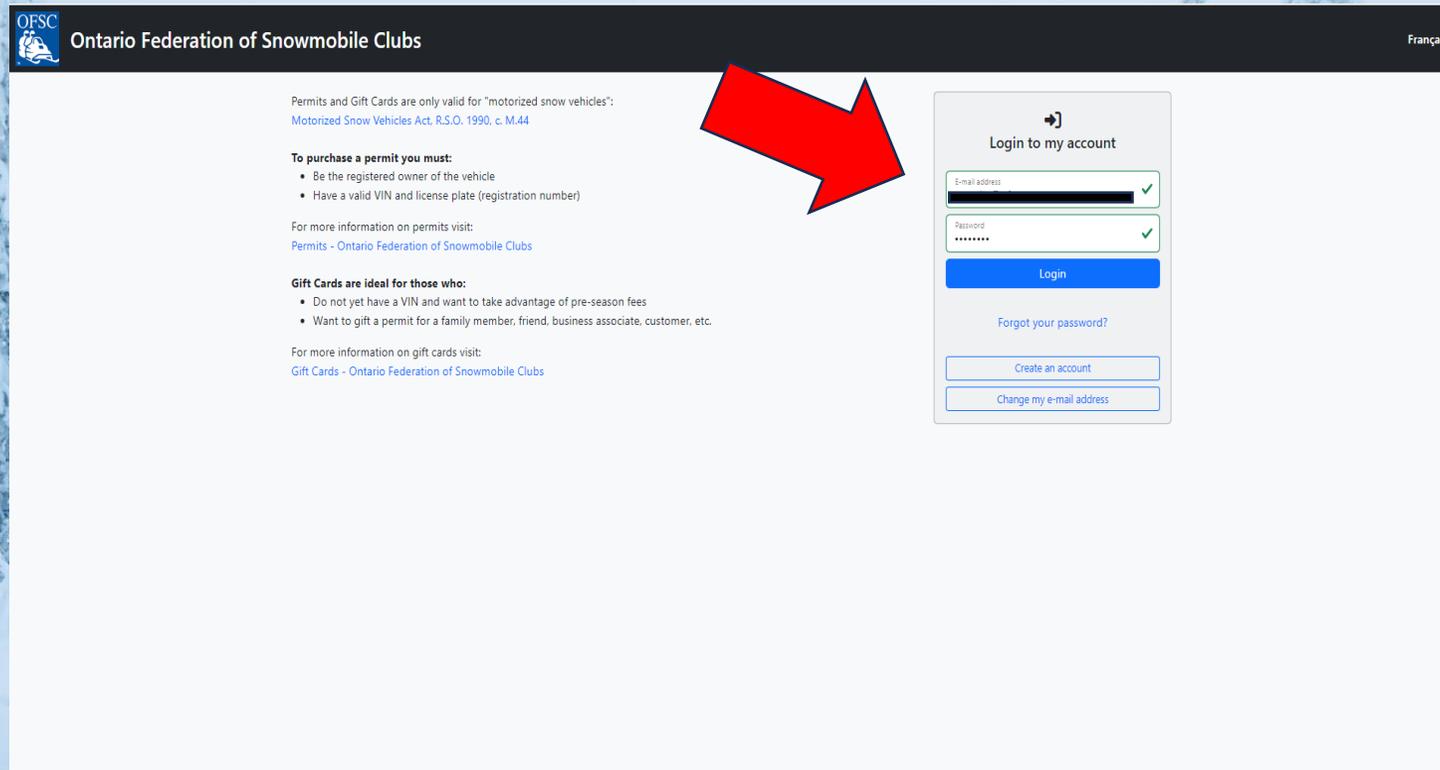


# Step by Step Guide

## How to Purchase a Gift Card



The screenshot shows the website header with the OFSC logo and the text "Ontario Federation of Snowmobile Clubs" and "Français". The main content area includes information about permits and gift cards, with a red arrow pointing to a "Login to my account" form. The form contains fields for "E-mail address" and "Password", a "Login" button, and links for "Forgot your password?", "Create an account", and "Change my e-mail address".

OFSC Ontario Federation of Snowmobile Clubs Français

Permits and Gift Cards are only valid for "motorized snow vehicles":  
[Motorized Snow Vehicles Act, R.S.O. 1990, c. M.44](#)

**To purchase a permit you must:**

- Be the registered owner of the vehicle
- Have a valid VIN and license plate (registration number)

For more information on permits visit:  
[Permits - Ontario Federation of Snowmobile Clubs](#)

**Gift Cards are ideal for those who:**

- Do not yet have a VIN and want to take advantage of pre-season fees
- Want to gift a permit for a family member, friend, business associate, customer, etc.

For more information on gift cards visit:  
[Gift Cards - Ontario Federation of Snowmobile Clubs](#)

**Login to my account**

E-mail address  ✓

Password  ✓

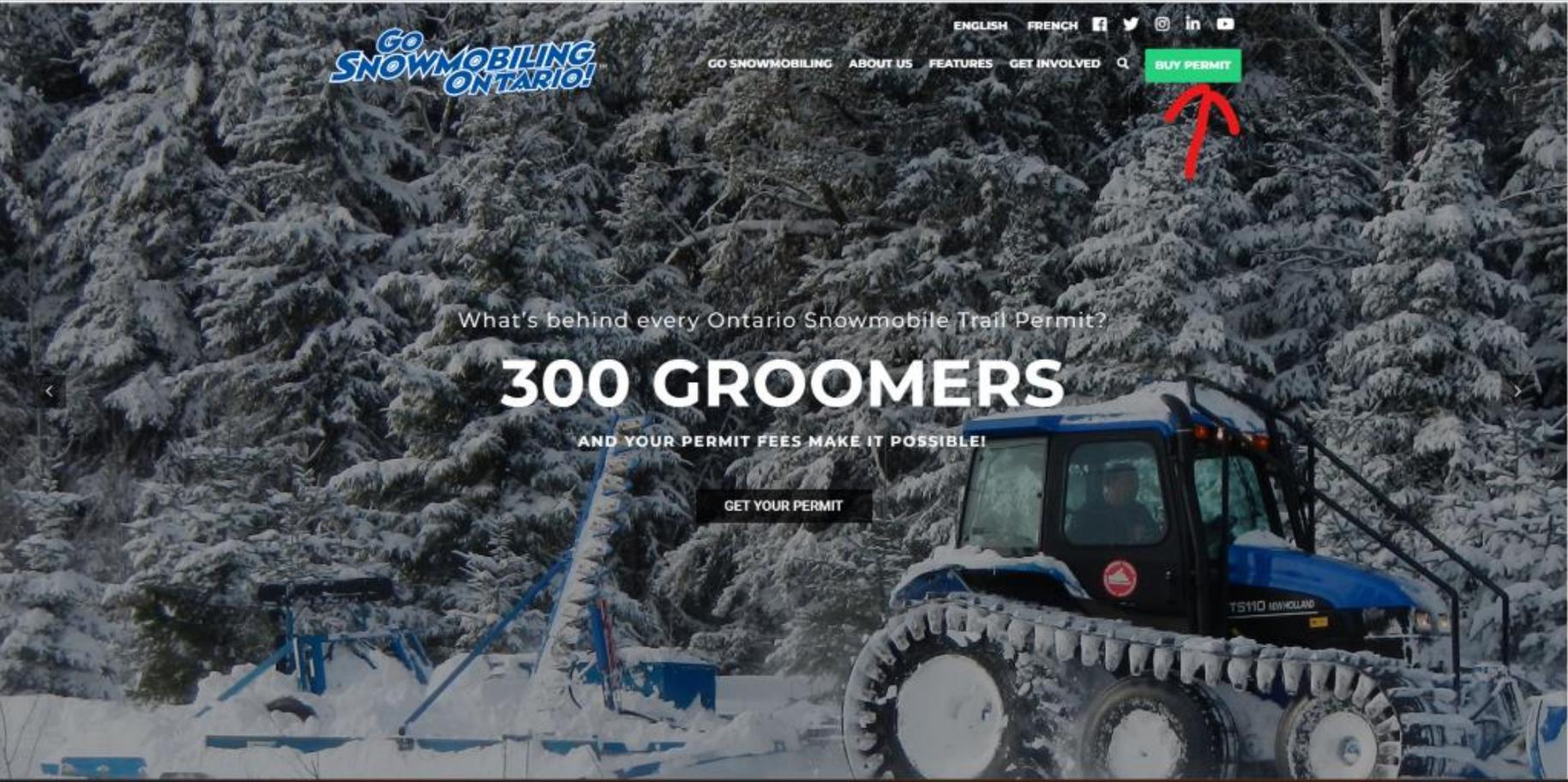
Login

[Forgot your password?](#)

[Create an account](#)

[Change my e-mail address](#)

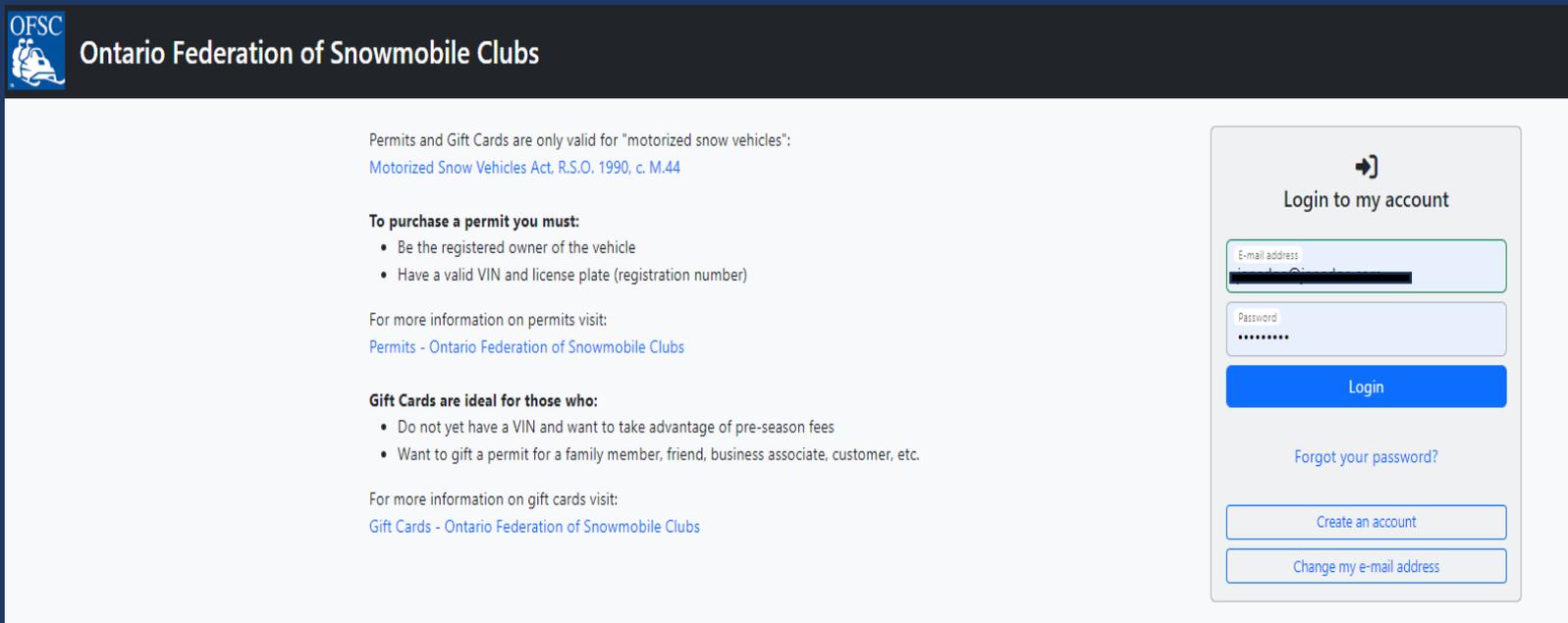
Go to [www.ofsc.on.ca](http://www.ofsc.on.ca) and click on the green “Buy Permits” button



Login to your account.

If you have an account but do not remember your password, click “Forgot your password?” (See separate guide.)

If you do not yet have an account, click the “Create an account” button.

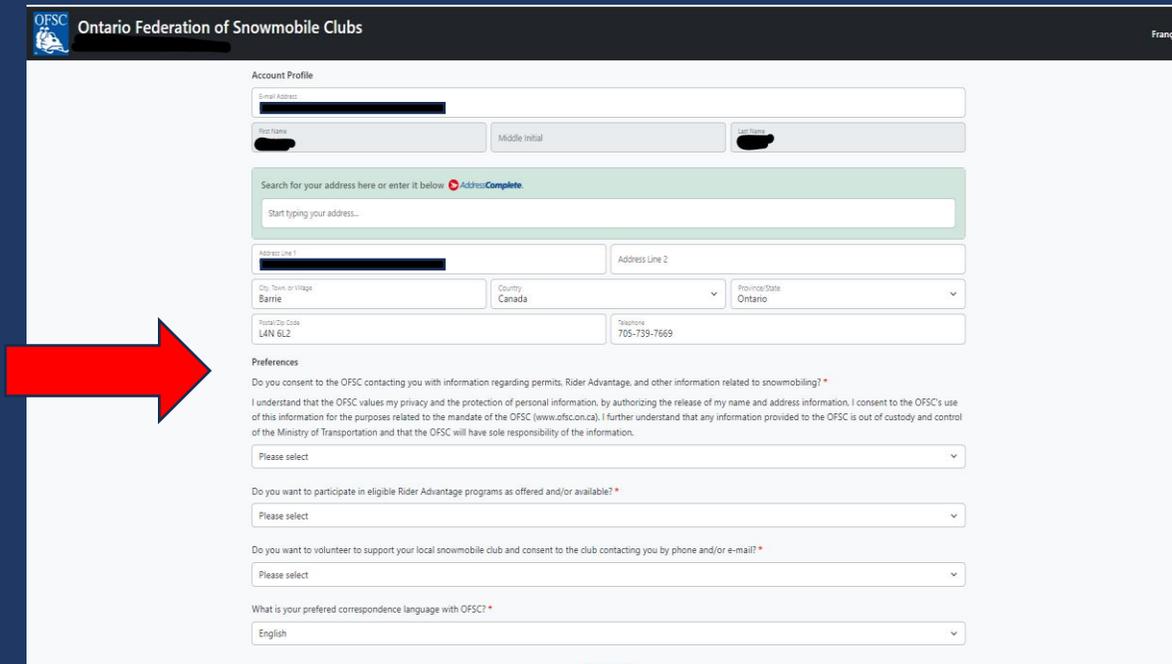


The screenshot shows the OFSC website's login page. At the top left is the OFSC logo and the text "Ontario Federation of Snowmobile Clubs". The main content area is white with a dark blue header. It contains information about permits and gift cards, including a list of requirements for purchasing a permit and a list of who gift cards are ideal for. On the right side, there is a login form with the following elements:

- A header with a right-pointing arrow icon and the text "Login to my account".
- An "E-mail address" input field with a blacked-out email address.
- A "Password" input field with masked characters (dots).
- A blue "Login" button.
- A link for "Forgot your password?".
- A link for "Create an account".
- A link for "Change my e-mail address".



On your first login of the season, you will be presented with a video message then taken to your Account Profile, where we encourage you to review your details and preferences. Make any necessary updates.



The screenshot shows the 'Account Profile' page for the Ontario Federation of Snowmobile Clubs (OFSC). The page is titled 'Ontario Federation of Snowmobile Clubs' and has a 'Français' link in the top right corner. The 'Account Profile' section includes the following fields:

- E-mail Address:** [Redacted]
- First Name:** [Redacted]
- Middle Initial:** [Redacted]
- Last Name:** [Redacted]
- Address Search:** A green box with the text 'Search for your address here or enter it below' and a red 'Address Complete' icon. Below it is a text input field with the placeholder 'Start typing your address...'.
- Address Line 1:** [Redacted]
- Address Line 2:** [Redacted]
- City/Town or Village:** Barrie
- Country:** Canada
- Province/State:** Ontario
- Postal/Zip Code:** L4N 6L2
- Telephone:** 705-739-7669

The 'Preferences' section contains the following text and dropdown menus:

Do you consent to the OFSC contacting you with information regarding permits, Rider Advantage, and other information related to snowmobiling? \*

I understand that the OFSC values my privacy and the protection of personal information. By authorizing the release of my name and address information, I consent to the OFSC's use of this information for the purposes related to the mandate of the OFSC (www.ofsc.on.ca). I further understand that any information provided to the OFSC is out of custody and control of the Ministry of Transportation and that the OFSC will have sole responsibility of the information.

Please select [Dropdown]

Do you want to participate in eligible Rider Advantage programs as offered and/or available? \*

Please select [Dropdown]

Do you want to volunteer to support your local snowmobile club and consent to the club contacting you by phone and/or e-mail? \*

Please select [Dropdown]

What is your preferred correspondence language with OFSC? \*

English [Dropdown]

A large red arrow points from the left side of the image towards the address search and address line fields.



Click on Purchase a “Purchase a Gift Card.”

The screenshot shows the website header with the OFSC logo and navigation menu. The main content area features two service cards. The 'Purchase a Gift Card' card is highlighted with a red arrow pointing to its 'Purchase a Gift Card' button.

**OFSC Ontario Federation of Snowmobile Clubs** Français

Home Contact Information Snowmobiles and Permits Gift Cards Admin

### Welcome to Ontario Federation of Snowmobile Clubs

**Purchase an Ontario Snowmobile Trail Permit**

This page will allow you to:

- Add, edit snowmobiles
- Buy a permit
- Transfer or replace a permit
- Redeem a gift card
- View permit order status

[Purchase a Permit](#)

**Purchase a Gift Card**

This page will allow you to:

- Buy a gift card
- Update gift card information
- View gift card order status

[Purchase a Gift Card](#)



Click on “Add Gift Card to Cart” button

## Gift Cards

Gift cards are ideal for those who:

- Do not yet have a VIN and want to take advantage of pre-season fees
- Want to gift a permit for a family member, friend, business associate, customer, etc.

Gift card options based on recipient's vehicle model year:

- Classic (1999 or older)
- Seasonal (2000 or newer)

You have not added any gift cards.

[+ Add New Gift Card](#)



## Select type of Gift card:

- Seasonal gift cards are for Sleds 2000 and newer
- Classic gift cards are for Sleds 1999 and older

**Gift Cards**

Gift cards are ideal for those who:

- Do not yet have a VIN and want to take advantage of pre-season fees
- Want to gift a permit for a family member, friend, business associate, customer, etc.

Gift card options based on recipient's vehicle model year:

- Classic (1999 or older)
- Seasonal (2000 or newer)

Hide redeemed and refunded gift cards

**Buy New Gift Card** Save Changes Cancel Changes

Select Gift Card  
Please select

Recipient's Last Name \*      Recipient's Postal Code \*

\* = mandatory field and must match the recipient's OFSC account information

[+ Add New Gift Card](#)



## IMPORTANT NOTES:

- Provide the recipient's last name ONLY. Adding their first name will cause an error upon redemption.
- Gift card amounts include the \$7.50 administrative fee applied to permit purchases.
- Purchasing a gift card locks in the fee during the timeframe that it is purchased in, the recipient will not have to pay any extra if they are redeeming the gift card after fees have increased unless they opt to purchase tracked shipping.
- The gift card must match the sled the type of sled the recipient owns otherwise the system will not accept it. Fee adjustments cannot be accommodated if the gift card was purchased for a lower fee for the wrong permit type(ie, gift card was purchased in October for a classic permit but when being redeemed in January it is noticed that the recipient needs a Seasonal permit).



Click the green “Add Gift Card to Cart” button. If you wish to purchase more gift cards, click the blue “Add New Gift Card” button and follow steps on previous page.

**Gift Cards**

Gift cards are ideal for those who:

- Do not yet have a VIN and want to take advantage of pre-season fees
- Want to gift a permit for a family member, friend, business associate, customer, etc.

Gift card options based on recipient's vehicle model year:

- Classic (1999 or older)
- Seasonal (2000 or newer)

Hide redeemed and refunded gift cards

**Buy New Gift Card** Edit Delete

Select Gift Card  
Seasonal gift card WITHOUT permit tracking — \$221.50

Recipient's Last Name  
DOE

Recipient's Postal Code  
L4N 6L2

\* = mandatory field and must match the recipient's OFSC account information

[+ Add Gift Card to Cart](#)

[+ Add New Gift Card](#)



Gift Saved to this PC

You have 1 gift card in your cart. Go to Cart

Gift cards are ideal for those who:

- Do not yet have a VIN and want to take advantage of pre-season fees
- Want to gift a permit for a family member, friend, business associate, customer, etc.

Gift card options based on recipient's vehicle model year:

- Classic (1999 or older)
- Seasonal (2000 or newer)

Hide redeemed and refunded gift cards

**Buy New Gift Card**

Select Gift Card  
Seasonal gift card WITHOUT permit tracking — \$221.50

Recipient's Last Name  
DOE

Recipient's Postal Code  
L4N 6L2

\* = mandatory field and must match the recipient's OFSC account information

[X Remove Gift Card from Cart](#)

[+ Add New Gift Card](#) [Proceed With Purchase](#)



When done, click on “Proceed With Purchase.”



Verify the amount in your shopping card and click “Begin Checkout.”

### Shopping Cart

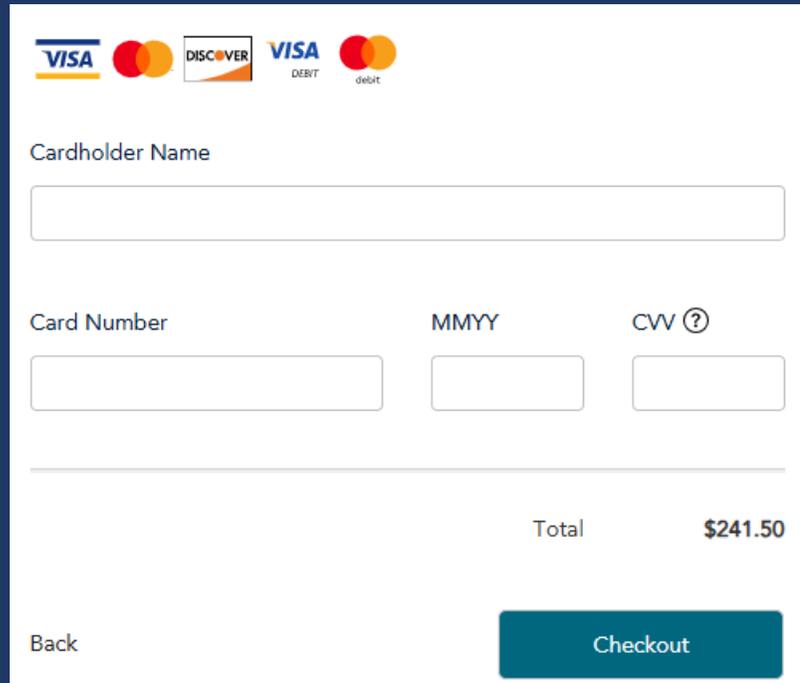
 Seasonal gift card WITHOUT permit tracking — DOE — L4N 6L2 <a href="#">Delete</a>	\$221.50
<i>Gift card will be e-mailed to you upon payment.</i>	
Transaction and Administration Fee 	\$0.00
<b>Total Amount</b>	<b>\$221.50</b>

\* = mandatory field

[Continue Shopping](#) [Begin Checkout >](#)



Final step! Add your payment details.



The screenshot shows a payment form with the following elements:

- Payment logos: VISA, DISCOVER, VISA DEBIT, and Mastercard debit.
- Cardholder Name: A text input field.
- Card Number: A text input field.
- MMYY: A text input field for the month and year.
- CVV: A text input field for the three-digit security code, with a question mark icon.
- Total: \$241.50
- Buttons: "Back" and "Checkout".

No spaces or special characters in Card Number.

MMYY is the expiry date. MM = two digits representing the month. YY = two digits representing the year.

CVV = three digit code on the back of the credit or debit card.

Upon payment, you will receive an email with your purchase confirmation and a separate email with the gift card.



# THANK YOU!

For more helpful information, visit our Frequently Asked Questions at  
[www.ofsc.on.ca/faq/](http://www.ofsc.on.ca/faq/)

